



APPLICATION FOR EMPLOYMENT
CITY OF NORTH MIAMI
PERSONNEL ADMINISTRATION DEPARTMENT
 776 N.E. 125 Street
 North Miami, FL 33161
 (305) 895-9866
JOBLINE: (305) 895-9860
TTY (305) 893-7936
AA/EOE

FOR OFFICE USE ONLY
RECEIVED BY: <u>BL</u>
DATE: <u>2, 8, 12</u>
CC: <u>L. Dennis</u>
<u>2/10/12 bl</u>

#194263

TYPE OR PRINT CLEARLY IN INK. The application must be filled out accurately and completely. If an item does not apply, write N/A (not applicable) on the line. Resume should be used as a supplement only and not as a substitute for completing the required employment information. All statements are subject to verification. Exaggerated, false or misleading statements are cause for rejection. Submit any required or applicable documents, certificates and commendations to assist with evaluation of qualifications at time of application. Incomplete applications will not be processed.

NAME	LAST NAME	FIRST NAME	MAIDEN AND MIDDLE NAME
	<u>Aiedda</u>	<u>Jonathon</u>	<u>Rodriguez Mathew</u>
E-MAIL ADDRESS: _____ You will be notified of application status (tests, interviews, results) via e-mail. If your e-mail address changes, you must notify Personnel Administration immediately.			
PRESENT ADDRESS Street/Apartment Number _____ City _____ State _____ Zip Code _____			
PREVIOUS ADDRESS (if Present Address is less than 1 year) Street/Apartment Number _____ City _____ State _____ Zip Code _____			
MAILING ADDRESS (if different than Present Address) P.O. Box/Street _____ City _____ State _____ Zip Code _____			
HOME TELEPHONE NUMBER Area Code _____ Number _____		OTHER TELEPHONE NUMBER Area Code _____ Number _____	

CERTIFIED

If you are claiming North Miami residence preference, you must submit a copy of your driver's license, lease or a utility bill with your name and the Present Address indicated above at time of application. Addresses are verified to confirm they fall within North Miami city limits. It is your responsibility to give the Personnel Administration Department written notification if you change your present address, mailing address or telephone number.

Are you a U.S. citizen or authorized by U.S. Citizenship & Immigration Services to work in the U.S.? Yes No

VETERAN'S PREFERENCE

According to Florida Statutes, you may be eligible for preference in employment if you are a wartime veteran with an honorable discharge, a veteran who served in a campaign or expedition for which a qualifying campaign badge has been authorized: AFEM or Global War on Terrorism Expeditionary medal, the unmarried widow of a veteran, a service connected disabled veteran, or the spouse of a disabled veteran, and are a Florida resident. **POINTS WILL BE AWARDED ONLY IF SUPPORTING DOCUMENTATION IS PROVIDED AT THE TIME OF APPLICATION.**

Acceptable documentation is a DD-214 and a current disability award letter from the US Dept. of Veteran Affairs (if claiming status as disabled veteran). You must also complete the City's Veteran's Employment Preference Form (available in the Personnel Administration Department).

Did you serve in the Armed Forces? Yes No
 Do you claim Veteran's Preference? Yes No
 Is your discharge honorable? Yes No
 Are you retired from the military? Yes No

REQUEST FOR ACCOMMODATION

If you require assistance with pre-employment testing due to a disability, please notify our staff at time of application.

#194263

EMPLOYMENT RECORD

List all jobs held in the last **TEN** years, including self-employment. Major changes in duties or job titles with the same employer should be listed as separate jobs. Start with your present or most recent position and work back. Be specific – all or part of your evaluation may depend on the information you provide. If additional space is needed, please complete a **supplementary experience sheet**. Record temporary or part-time work experience as such. Explain any gaps in employment (ex. attending school, unemployed, etc.)

This section must be completed. If you submit a resume, it does not substitute for this section. Incomplete applications will not be considered.

(1) Present or Most Recent Job					
From		To		Total Time	
Month	Year	Month	Year	Years	Months
10	11	Present		—	4

Employer: Unemployed
 Address: Street 6117 NW 113 PL
 City Doral State: FL Zip Code: 33178
 Telephone: Area Code 786 Number 216-9813
 Job Title: Unemployed recent police academy graduate
 Supervisor's Name: NIA and Title: NIA
 Reason for Leaving: NIA
 Are you still working for this employer? Yes No
 May we contact this employer regarding your record of employment? Yes No

Full Time Part Time
 Hours worked per week NIA
 Starting Salary \$ NIA per NIA
 Ending Salary \$ NIA per NIA

Specific Duties and Responsibilities: Recent Basic Law Enforcements graduate actively seeking employment as a certified Florida Police officer

(2) Previous Job					
From		To		Total Time	
Month	Year	Month	Year	Years	Months
04	11	09	11	—	5

Employer: Miami-Dade College School of Justice
 Address: Street 11380 NW 27 Ave
 City Miami State: FL Zip Code: 33167
 Telephone: Area Code 305 Number 237-1400
 Job Title: Basic Law Enforcement Trainee
 Supervisor's Name: Off. Cornelius Lattin and Title: Class T.A
 Reason for Leaving: Graduated
 Are you still working for this employer? Yes No
 May we contact this employer regarding your record of employment? Yes No

Full Time Part Time
 Hours worked per week 844 hrs
 Starting Salary \$ NIA per NIA
 Ending Salary \$ NIA per NIA

Specific Duties and Responsibilities: BLE 280 trainee and class guardian. Awarded academic and physical fitness awards (97% test average)

(3) Previous Job					
From		To		Total Time	
Month	Year	Month	Year	Years	Months
12	10	04	11	—	4

Employer: Unemployed
 Address: Street 6117 NW 113 PL
 City Doral State: FL Zip Code: 33178
 Telephone: Area Code 786 Number 216-9813
 Job Title: Unemployed recent graduate school graduate
 Supervisor's Name: NIA and Title: NIA
 Reason for Leaving: Basic Law Enforcements Academy
 Are you still working for this employer? Yes No
 May we contact this employer regarding your record of employment? Yes No

Full Time Part Time
 Hours worked per week NIA
 Starting Salary \$ NIA per NIA
 Ending Salary \$ NIA per NIA

Specific Duties and Responsibilities: Recent PSU graduate actively applying to police academy

IF MORE SPACE REQUIRED, USE AN EMPLOYMENT RECORD SUPPLEMENTARY EXPERIENCE SHEET WHICH MAY BE OBTAINED FROM THE PERSONNEL ADMINISTRATION DEPARTMENT

EDUCATION AND SPECIAL TRAINING

Do you have a high school diploma or GED? Yes No

Name of High School Staples High School Location Westport, CT
(City, State)

LIST COLLEGES AND UNIVERSITIES ATTENDED:

Name and Location	Dates Attended	Did you Graduate?	Major/Minor	Credits Earned	Type of Degree or Certificate Received AA/BS/MS
Florida State University Tallahassee, FL	From: <u>08/09</u> To: <u>12/10</u>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Criminology/ Criminal Justice	33	M.S
University of Miami Coral Gables, FL	From: <u>08/05</u> To: <u>05/06</u>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Health Science/ Business	74	B.S
University of Delaware Newark, DE	From: <u>08/04</u> To: <u>05/05</u>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Health Science/ Business	38	N/A

LIST SPECIAL TRAINING (BUSINESS, TRADE, VOCATIONAL, ARMED FORCES SCHOOLS, ETC.):

Name and Location	Dates Attended	Total Months Completed	Courses Taken or Certificate Received
Miami Dade College SOJ, Miami, FL	From: <u>04/11</u> To: <u>09/11</u>	4 1/2 mo	Basic Law Enforcement FDLE
	From: _____ To: _____		
	From: _____ To: _____		

LIST ANY OFFICE AND/OR CONSTRUCTION EQUIPMENT APPLICABLE TO THIS POSITION WHICH YOU OPERATE SKILLFULLY (indicate type and model):

• Computer

LIST ANY COMPUTER PROGRAMS AND/OR EQUIPMENT YOU OPERATE SKILLFULLY:

• Microsoft Office

INDICATE ANY KNOWLEDGE, SKILLS AND ABILITIES PERTINENT TO THIS POSITION WHICH HAVE NOT BEEN COVERED IN OTHER SECTIONS:

• ACSM certified personal trainer

• Firearms (in academy)

• Radio communication (in academy)

INDICATE LANGUAGES YOU SPEAK, READ AND/OR WRITE:

	<u>SPEAK</u>	<u>READ</u>	<u>WRITE</u>
ENGLISH	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
SPANISH	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
CREOLE	_____	_____	_____
OTHER (Specify)	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Luglio, Sue

From: Luglio, Sue
Sent: Tuesday, May 01, 2012 3:20 PM
To: Dennis, Lucrecia
Cc: Shinn, Trevor
Subject: RE: Additonal Paperwork

Per Becky, I cannot schedule him for a medical until veteran Kenneth Baker is either selected or disqualified. (he applied BEFORE Jonathan Aledda)

From: Dennis, Lucrecia
Sent: Tuesday, April 17, 2012 8:26 AM
To: Luglio, Sue
Subject: Additonal Paperwork

Hi Sue!

Can you please set up Jonathon Aledda for additional paperwork and a medical. He has passed all phases of hire so far. I will forward over the sign off sheet.

Thanks,
Lucrecia

*OK to schedule
Drug Screen & physical*

NORTH MIAMI POLICE DEPARTMENT



APPLICANT TRACKING SHEET

NAME: Jonathan Aledda

ADDRESS: _____

CITY: _____

STATE: _____

ZIP CODE: _____

SOCIAL SECURITY # _____

DOB: _____

CERTIFIED:

NON CERTIFIED:

DATE FILE RECEIVED FROM PERSONNEL: _____

	Date	Comments
PHQ I RETURNED	2/20/12	FD ok
DL/FCIC/NCIC/LOCAL CHECKS	2/14/12	FD ok
DRUG SCREENING		
B-PAD	N/A	N/A
CONDITIONAL OFFER & PHQ II	2/27/12	ok
FINGER PRINTS		
CVSA EXAM	3/8/12	ok
FDLE/ATMS2	2/13/12	ok
PSYCHOLOGICAL EXAM	2/29/12	accept.
BACKGROUND INVESTIGATION	4/10/12	
MEDICAL PHYSICAL		
FINAL NCIC/FCIC		
CHIEF'S INTERVIEW		

DATE OF HIRE: _____

Comments: _____

Training Supervisor: [Signature]

NORTH MIAMI POLICE DEPARTMENT MEMORANDUM



To: Marc Elias Jr.
Chief of Police

Date: April 10, 2012

From: Deborah Futch
Background Investigator

Subject: Jonathon Aledda
Certified Police Officer Applicant

After a thorough check of the applicant's background, it is recommended that the applicant:

Marc Elias Jr.
Chief of Police

4/13/12

Be removed from the eligibility list
 Eligible to re-apply (Dated:
 Ineligible to re-apply
 Proceed to the next phase of hire

Major Shinn
Administrative Major

4/12/12

Be removed from the eligibility list
 Proceed to the next phase of hire

Neal Cuevas
Administrative Commander

4/12/12

Be removed from the eligibility list
 Proceed to the next phase of hire

Deborah Futch
Background Investigator

4/10/12

Be removed from the eligibility list
 Proceed to the next phase of hire

cc: Personnel Administration



NORTH MIAMI POLICE DEPARTMENT
700 N.E. 124 STREET • NORTH MIAMI • FLORIDA 33161
(305) 891-0294



CONDITIONAL OFFER OF EMPLOYMENT

The City of North Miami is pleased to extend to you a conditional offer of employment as a Police Officer. This offer is specifically contingent upon your successful completion of the following pre-employment screening requirements:

1. Physical Agility
2. Computer Voice Stress Analysis (CVSA);
3. Psychological Examination;
4. Background Investigation;
5. Complete Medical Examination;
6. Final Command Staff review and approval;
7. Interview with Police Chief

Upon successful completion of all pre-employment screening requirements to the standards of the City of North Miami, you will be offered the position of Police Officer. This offer shall be revoked upon the applicant's failure to meet any of the conditions contained herein.

THIS IS NOT A FINAL OFFER OF EMPLOYMENT. DO NOT GIVE NOTICE, QUIT YOUR PRESENT JOB OR RELOCATE TO THE SOUTH FLORIDA AREA UNLESS YOU ARE GIVEN A SPECIFIC DATE OF HIRE.

CONDITIONAL OFFER OF EMPLOYMENT

The City of North Miami requires a medical examination of all applicants for the position of Police Officer, which is to be conducted following the conditional offer of employment, but prior to the commencement of work. The result of this examination will not be used to exclude the applicant from his or her particular job classification unless the results of this examination reveals the applicant cannot perform the essential functions of a police officer, with or without reasonable accommodations.

I, Jonathan Aledda, HAVE READ THE FOREGOING CONDITIONAL OFFER OF EMPLOYMENT AND EXAMINATION NOTICE AND UNDERSTAND THE PRE-EMPLOYMENT SCREENING REQUIREMENTS AND THE NECESSITY OF A MEDICAL EXAMINATION AND PSYCHOLOGICAL EXAMINATION AND THAT I MUST BE ABLE TO PERFORM THE ESSENTIAL FUNCTIONS OF THE POSITION I HAVE BEEN OFFERED, WITH OR WITHOUT REASONABLE ACCOMMODATION.

02/27/12
DATE

Jonathan Aledda
APPLICANT'S SIGNATURE

Subscribed and sworn to before me on this 27 day of February, 2012, at North Miami, Florida.

Karol M Geimer
Notary Public, State of Florida at Large



KAROL M. GEIMER
MY COMMISSION # DD 917656
EXPIRES: November 7, 2013
Bonded Thru Budget Notary Services

My commission expires: 11/07/2013

Personally known to me _____; or

Produced identification X; Type of ID Produced Florida Oh

2/27/12
DATE

[Signature]
CITY'S REPRESENTATIVE